

Downloading/Playing Podcast and Webcast Help

Please see below information for help downloading/playing podcasts and webcasts.

Blackberry

1. If clicking on **podcast (.mp3)** or **webcast for mobile (.mp4 or .mov)** generates an error message regarding file size, you may need to change your browser settings.
2. Open **Settings>Options>Advanced Options>Browser**. Click again and change setting to “**Internet Browser.**”
3. Try clicking on **podcast (.mp3)** or **webcast for mobile (.mp4 or .mov)** again.

Note: If you still receive the error message, you may need to use Mass Storage Mode on the Blackberry since some media files may be too large to transfer using the method above. This allows you to drag-and-drop media files from your desktop to your Blackberry. Plug the Blackberry into a USB port, answer “Yes” to the prompt, enter any needed passwords, and the Blackberry Media card will show as a disk drive in My Computer. See *Saving File to Your Computer* section below and download the media file (.mp3 .mp4 .mov) to the Blackberry Media card showing as a disk drive in My Computer. Alternatively, you can also download it directly to your desktop and then drag-and-drop the file into place. The media file can now be played on your Blackberry by accessing the “Video” section under “Media”. *You may need to obtain a Blackberry Media card with additional memory if it does not have enough memory to support the file being downloaded.* More information regarding [Mass Storage Mode](#) and instructions for moving files is available on [blackberry.com](#).

iTunes

1. Download MP3, MP4, or MOV to your computer (see *Saving File to Your Computer* section below)
2. Open iTunes
3. Select File→Add File to Library
4. Select MP3, MP4, or MOV file
5. Click Open
6. Complete. The file is now imported into your iTunes library.

Saving File to Your Computer

Webcast Files

1. To **save the MP4 or MOV** file on your computer rather than play it immediately, please follow the instructions below.
2. For downloading on a **PC**: click on the webcast for mobile (.mp4 or .mov) link and you will be presented with a popup that includes a link that indicates, *"To download this file, right-click this link to save it to your computer or device."* Right-click the link and...
 - a. **Internet Explorer**: select "Save Target As"
 - b. **Firefox**: select "Save Link As"
 - c. **Safari**: select "Download Linked File As"
3. For downloading on a **Mac**: click on the webcast for mobile (.mp4 or .mov) link and you will be presented with a popup that includes a link that indicates, *"To download this file, right-click this link to save it to your computer or device."*
 - a. Hold down the Control button and click this link
4. Different browsers have different methods of downloading MP4 and MOV files. Your goal is to save the MP4 or MOV file in the same way you save any other files (ie. PDFs) from a browser.

Audio Podcast Files

5. To **save the MP3** file on your computer rather than play it immediately, please follow the instructions below.
6. For downloading on a **PC**: right click the podcast (.mp3) link, and...
 - a. **Internet Explorer**: select "Save Target As"
 - b. **Firefox**: select "Save Link As"
 - c. **Safari**: select "Download Linked File As"
7. For downloading on a **Mac**: hold down the Control button and click the podcast (.mp3) link
8. Different browsers have different methods of downloading MP3 files. Your goal is to save the MP3 file in the same way you save any other file (ie. PDFs) from a browser.